



UNITED STATES DISTRICT COURT  
SOUTHERN DISTRICT OF FLORIDA

ADMINISTRATIVE ORDER 2011-79

**IN RE: DUTY JUDGE ASSIGNMENT  
SCHEDULE, MIAMI**

Pursuant to the Court's Internal Operating Procedures, IOP 8.00.00 entitled "Duty Judge," the following is a schedule for January 2012 through December 2012, as to the Duty Judge for Miami:

**MONTHLY ASSIGNMENTS:**

January	2012	Judge Adalberto Jordan
February	2012	Judge Jose E. Martinez
March	2012	Judge Cecilia M. Altonaga
April	2012	Judge Marcia G. Cooke
May	2012	Judge Kathleen M. Williams
June	2012	Judge Donald L. Graham
July	2012	Judge K. Michael Moore
August	2012	Judge Ursula Ungaro
September	2012	Judge Joan A. Lenard
October	2012	Judge Patricia A. Seitz
November	2012	Judge Adalberto Jordan
December	2012	Judge Jose E. Martinez

The Duty Judge should be present in the district and available for handling Duty Judge matters at all times during the month assigned. If it is necessary for the Duty Judge to be out of the district for a short period of time during the assignment month, it is the Duty Judge's responsibility to make arrangements with another Judge to handle all Duty Judge matters arising during the brief absence, and to notify the Chief Judge and Clerk of Court.

The Duty Judge's functions are consistent with the Court's Internal Operating Procedures, IOP 8.01.00.

*[Signature]* DONE AND ORDERED in Chambers at Miami, Miami-Dade County, Florida, this day of September 2011.

*[Signature]*  
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FEDERICO A. MORENO  
CHIEF UNITED STATES DISTRICT JUDGE

- c: All Southern District Judges and Magistrate Judges
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- Federal Public Defender
- Court Administrator • Clerk of Court
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