

UNITED STATES DISTRICT COURT
SOUTHERN DISTRICT OF FLORIDA

ADMINISTRATIVE ORDER NO. 96-50

IN RE: DUTY JUDGE ASSIGNMENT
SCHEDULE, MIAMI

The following is a schedule for January 1997 through December 1997, as to the Duty Judge for Miami. The Duty Judge's function is as follows:

1. Handle all grand jury matters. This includes convening grand juries and ruling on matters affecting those grand juries during each month's duty. The Clerk's Office will call the offices of the Duty Judge to attempt to arrange a time convenient to the Judge for the empanelment of the grand jury (if one is scheduled for that month), but if the jurors have already been summoned, the date will have to be firm and the Judge will have to adjust his or her schedule accordingly. Once the date for the empanelment is set by the Judge in consultation with the clerk, the date will have to be firm and not subject to change. Rule 6(f) of the Federal Rules of Criminal Procedure makes provisions for a grand jury return to be taken by a United States Magistrate Judge. However, whether the District Judge or the Magistrate will take a return will be determined by the Judge. Until Rule 6(f) is further construed, a District Judge should handle immunization of witnesses and all matters that pertain to contempt.
2. Key West Grand Juries will be empaneled and supervised by Judge James Lawrence King.
3. Preside over all court naturalization ceremonies and emergency naturalization matters in the Miami Division.
4. Preside over matters arising from Magistrates' proceedings which are not assigned to a District Judge, including but not limited to, applications for reduction of bonds and competency examinations.
5. Transfer of Probation from foreign districts.
6. Swearing in of attorneys to practice.
7. Preside over wire tap applications in matters not assigned to any District Judge, with the exception that trap-and-trace and pen register orders will continue to be handled by the Magistrate Judges. All extensions will be handled by the District Judge who granted the original application.
8. Approval of issuance of warrants of arrest in admiralty cases in any division where the assigned judge is out of the district or is otherwise unavailable.
9. The Duty Judge may preside over emergency petitions for writ of habeas corpus involving a petitioner's claim to immediate release, where the assigned judge is in the district, but otherwise unavailable to rule on the petition. After ruling on the emergency relief sought, and for all other purposes and proceedings, the case shall remain on the docket of the judge to whom it was originally assigned.

MONTHLY ASSIGNMENTS:

January	1997	Judge Joan A. Lenard
February	1997	Judge Edward B. Davis
March	1997	Judge Lenore C. Nesbitt
April	1997	Judge Stanley Marcus
May	1997	Judge Federico A. Moreno
June	1997	Judge Shelby Highsmith
July	1997	Judge Donald L. Graham
August	1997	Judge K. Michael Moore
September	1997	Judge Ursula Ungaro-Benages
October	1997	Judge Joan A. Lenard
November	1997	Judge Edward B. Davis
December	1997	Judge Lenore C. Nesbitt

The Duty Judge should be present in the district and available for handling Duty Judge matters at all times during the month assigned. If it is necessary for the Duty Judge to be out of the district for a short period of time during the assignment month, it is his or her responsibility to make arrangements with another Judge to handle all Duty Judge matters arising during the brief absence, and to notify the Chief Judge and Clerk of Court.

DONE and ORDERED in chambers at the United States Courthouse, Fort Lauderdale, Florida, this 18 day of Oct, 1996.



Norman C. Roettger
Chief United States District Judge

c: All District Judges and Magistrate Judges
United States Attorney
Federal Public Defender
Court Administrator/Clerk of Court
Miami Review
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CLERK OF U.S. DISTRICT COURT
S.D. OF FLA.-MIAMI

**IN RE: DUTY JUDGE ASSIGNMENT
SCHEDULE, MIAMI**

This Administrative Order is amended to reflect an additional Duty Judge function pertaining to excusals for grand and petit jury summonses.

The following is a schedule for January 1997 through December 1997, as to the Duty Judge for Miami. The Duty Judge's function is as follows:

1. Handle all grand jury matters. This includes convening grand juries and ruling on matters affecting those grand juries during each month's duty. The Clerk's Office will call the offices of the Duty Judge to attempt to arrange a time convenient to the Judge for the empanelment of the grand jury (if one is scheduled for that month), but if the jurors have already been summoned, the date will have to be firm and the Judge will have to adjust his or her schedule accordingly. Once the date for the empanelment is set by the Judge in consultation with the clerk, the date will have to be firm and not subject to change. Rule 6(f) of the Federal Rules of Criminal Procedure makes provisions for a grand jury return to be taken by a United States Magistrate Judge. However, whether the District Judge or the Magistrate will take a return will be determined by the Judge. Until Rule 6(f) is further construed, a District Judge should handle immunization of witnesses and all matters that pertain to contempt.
2. Key West Grand Juries will be empaneled and supervised by Judge James Lawrence King.
3. Preside over all court naturalization ceremonies and emergency naturalization matters in the Miami Division.
4. Preside over matters arising from Magistrates' proceedings which are not assigned to a District Judge, including but not limited to, applications for reduction of bonds and competency examinations.
5. Transfer of Probation from foreign districts.
6. Swearing in of attorneys to practice.

7. Preside over wire tap applications in matters not assigned to any District Judge, with the exception that trap-and-trace and pen register orders will continue to be handled by the Magistrate Judges. All extensions will be handled by the District Judge who granted the original application.
8. Approval of issuance of warrants of arrest in admiralty cases in any division where the assigned judge is out of the district or is otherwise unavailable.
9. The Duty Judge may preside over emergency petitions for writ of habeas corpus involving a petitioner's claim to immediate release, where the assigned judge is in the district, but otherwise unavailable to rule on the petition. After ruling on the emergency relief sought, and for all other purposes and proceedings, the case shall remain on the docket of the judge to whom it was originally assigned.
10. The Duty Judge will consider and rule upon all written and verbal requests for excuses from complying with both grand and petit jury summonses.

MONTHLY ASSIGNMENTS:

January	1997	Judge Joan A. Lenard
February	1997	Judge Edward B. Davis
March	1997	Judge Lenore C. Nesbitt
April	1997	Judge Stanley Marcus
May	1997	Judge Federico A. Moreno
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DONE and ORDERED in chambers at the United States Courthouse, Fort Lauderdale, Florida, this 13 day of Jan, 1997.



Norman C. Roettger

Chief United States District Judge

c: All District Judges and Magistrate Judges
United States Attorney
Federal Public Defender
Court Administrator/Clerk of Court
Jury Administrator
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