

UNITED STATES DISTRICT COURT  
SOUTHERN DISTRICT OF FLORIDA

1987 APR -3 PM 5:04  
ADMINISTRATIVE ORDER 87- 24

JAMES LAWRENCE KING  
CHIEF U.S. DISTRICT JUDGE

Order Establishing Special Committee :  
re: Clerk's Office Workload and :  
Courtroom Scheduling :  
: :  
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During the Court's regularly scheduled Judges' Conference held April 1, 1987, a special committee was authorized to: 1) act as liaison with the Clerk's Office; and 2) to prepare a report and recommended procedures for the rescheduling of Courtrooms when the primary Judge is not using that Courtroom. The committee members are:

- Judge James W. Kehoe, Chairman
- Judge Norman C. Roettger
- Judge James C. Paine
- Judge Eugene P. Spellman

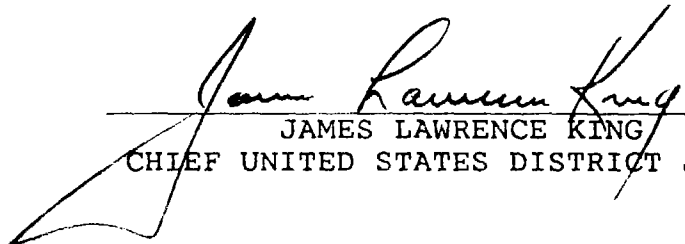
The Committee's charge is twofold: 1) to review the Clerk's memorandum of March 12, 1987, regarding a mandated staffing decrease imposed by the Administrative Office of the United States; and 2) to present recommendations which would allow for the efficient scheduling of all Courtrooms within the Southern District of Florida.

The Clerk is to prepare a position paper outlining those non-mandated functions he is presently performing which are not essential to the overall operation to the Court. This position paper is to be presented to the Committee for its review. After reviewing the Clerk's paper, the committee shall recommend to the

full Court those procedures it feels the Clerk can discontinue if the Clerk deems it necessary. This report will be made at the next regularly scheduled Judges Conference.

The committee shall present its recommendations for the effective utilization of Courtrooms at the next regularly scheduled Judges Conference.

DONE and ORDERED at Miami, Florida, this 6 day of April 1987.

  
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JAMES LAWRENCE KING  
CHIEF UNITED STATES DISTRICT JUDGE

cc: All Southern District Judges  
Clerk of the Court  
Court Executive

CLK/CR.ADM